

Grow Cook Learn

Volunteer Profile

POST: Education Assistant Volunteer

MAIN LOCATION: Shropshire Hills Discovery Centre

RESPONSIBLE TO: Education Manager

BRIEF DUTIES OF POST

We're proud of our café and we want you to be too. Working in our café means you will be helping us to serve over 100 000 people a year. You will be preparing and serving delicious home made food and introducing our visitors to the array of local produce that makes this area so special.

You will delight in providing a friendly welcome and the highest standards of customer care to all the Centre visitors.

Volunteering with us gives you the opportunity to learn new skills, share your love of the Shropshire Hills with our visitors and contribute towards making the Discovery Centre a vibrant and attractive place to visit.

Sessions last for 1 to 4 hours plus preparation and clean up. Full training will be given in the different subject areas covered.

The need for help will be variable according to demand. We will try to give at least 2 weeks notice in advance of date working.

It is possible that weekend working could be requested.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

Duties will include some or all of the below.

1. Delivery of formal educational activities to visiting school.
2. Updating educational resources and art and craft material
3. Assist in the resourcing and delivery of informal family activities and birthday parties
4. Developing and organizing resources for free activities in craft room to link with family workshops

The volunteer will be expected to become involved in a range of work to enable the education team to respond effectively to the requirements of Grow Cook Learn.

SKILLS YOU WILL ACQUIRE

1. Team work
2. Communication- verbal and written
3. Stock rotation and why it is important

PERSONAL SPECIFICATION:

You will have had practical experience of working with school aged children and good delivery skills, together with a love of the Shropshire hills its nature, history and food and have the ability to work without direct supervision.

You will have to understand the need for safe working practices at all times.

You will need an enhanced DBS check.

Essential:

Practical experience of working with KS1 and 2 children.

Good delivery skills

A general appreciation of Health and Safety matters

Up to date knowledge of the National Curriculum

Good communication skills, together with a friendly, outgoing personality and the ability to establish good relations with visiting schools

A good team member

Able to work without direct supervision, following set procedures, yet able to show initiative in response to changing circumstances

Willing to learn and present topics outside existing personal expertise

Desirable:

Higher educational qualification in a subject related to education or the subjects of session at the Centre

Teaching experience

Experience in working in an information learning environment

First aid certificate

Interest in history, food, natural history of the Shropshire Hills

A flexible approach to working hours